



April 28, 2014 at 6 p.m.
Board of Trustees - Regular Meeting
Third Street Firehouse, Greenport, NY, 11944

236 THIRD STREET
GREENPORT, NY 11944

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MAYOR
DAVID NYCE
Ext 215

TRUSTEES
GEORGE HUBBARD, JR.
DEPUTY MAYOR

DAVID MURRAY
MARY BESS PHILLIPS
JULIA ROBINS

VILLAGE
ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA LAZZARI PIRILLO,
RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

COMMUNITY
DEVELOPMENT
DIRECTOR
DAVID ABATELLI
EXT. 209

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

- o Steve G. Anaya-Villamil
- o Eleanor J. Rempe
- o Frank Donahue
- o Thomas F. Hamilton
- o Walter T. Chance
- o Carolie E. Jenner

ANNOUNCEMENTS

- o The Village Hall Offices will be closed on May 26, 2014 in observance of Memorial Day. The May 2014 Regular Meeting of the Board of Trustees will be held on Tuesday, May 27th.

PUBLIC INTEREST / COMMUNITY EVENTS

- o The annual May Mile and 5K at Peconic Landing will be held on May 10th beginning at 10 a.m.
- o The annual Waiver Race will be held on May 17th beginning at 10 a.m.
- o The Village of Greenport encourages the use of biodegradable bags for the containment of leaves and brush. The next brush pick-up is scheduled for April 29th.

LIQUOR LICENSE APPLICATIONS

- o 4 Moon Star, LLC - 120 Front Street

PUBLIC HEARINGS - None

PRESENTATION

- o Bob Braun of Genesys Engineering will present an update regarding the Power Plant upgrade at the May 2014 regular meeting of the Board of Trustees.
- o The Peconic Land Trust will present a proposal regarding the Exxon-Mobil property at the May 2014 regular meeting of the Board of Trustees.

PUBLIC TO ADDRESS THE BOARD

REGULAR AGENDA

CALL TO ORDER**RESOLUTIONS****RESOLUTION # 04-2014-1**

RESOLUTION adopting the April 2014 agenda as printed.

RESOLUTION # 04-2014-2

RESOLUTION accepting the monthly reports of the Greenport Fire Department, Village Clerk, Village Treasurer, Village Administrator, Director of Utilities, Village Attorney, Mayor and Board of Trustees.

RESOLUTION # 04-2014-3

RESOLUTION ratifying the following, as approved at the work session meeting of the Village of Greenport Board of Trustees held on April 21, 2014:

RESOLUTION authorizing the Village Administrator to solicit Requests for Proposals for repairs to the East Pier of the Village of Greenport Marina and the Village of Greenport Railroad Dock.

VILLAGE ADMINISTRATOR**RESOLUTION # 04-2014-4**

RESOLUTION authorizing an increase in the hourly wage rate for Stephen Rutkowski from \$16.72 to \$17.86 per hour, effective April 4, 2014 owing to the assumption of additional duties, per Article VII, Section 9(c) - Earned Credits - of the current collective bargaining agreement.

RESOLUTION # 04-2014-5

RESOLUTION approving the quotation as submitted by Avon/Wesco Distribution in the amount of \$ 67,690.00 for a three-year extended warranty and preventive maintenance program for the transformer at the Village of Greenport Power Plant.

RESOLUTION # 04-2014-6

RESOLUTION accepting with regret the resignation of Petros Panagopoulos as a Laborer from the Village of Greenport Road Department, effective April 4, 2014.

TREASURER**RESOLUTION # 04-2014-7**

RESOLUTION modifying as follows the 2014 – 2015 tentative budget as presented:

decreasing appropriations in account G.9060.800 (Sewer Fund Hospitalization) by \$ 4,500.00, and increasing appropriations in account G.9040.800 (Sewer Fund Workers Compensation) by \$ 4,500.00.

RESOLUTION # 04-2014-8

RESOLUTION modifying as follows the 2014 – 2015 tentative budget as presented:

decreasing appropriations in account E.0800.110 (Electric Fund Hospitalization) by \$ 12,000.00, and by increasing appropriations in account E.9040.800 (Electric Fund Workers Compensation) by \$ 12,000.00.

RESOLUTION # 04-2014-9

RESOLUTION approving the 2014-2015 tentative budget as amended.

RESOLUTION # 04-2014-10

RESOLUTION authorizing Treasurer Brandt to perform attached budget amendment #1031, to increase the appropriation in account A.7520.401 (Historical Property - Railroad Museum) by \$ 6,800.00, and to increase the appropriation in account A.5990.000 (Appropriated Fund Balance) by \$ 6,800.00; for the proposed HVAC System at the East End Seaport Museum building.

RESOLUTION # 04-2014-11

RESOLUTION authorizing Treasurer Brandt to perform attached budget transfer # 1032, to increase the appropriation in account R.7120.100 (Recreation Center) by \$3,900.00, account R.7110.100 (Parks) by \$ 2,500.00, account R.7311.400 (Ice Rink Expense) by \$ 4,200.00 and account R.7311.100 (Ice Rink Labor) by \$10,000.00, and to decrease the appropriation in account R.7311.400 (Ice Rink Expense) by \$ 4,200.00 and account R.7230.100 (Marina Personnel) by \$ 16,400.00.

RESOLUTION # 04-2014-12

RESOLUTION authorizing Treasurer Brandt to perform the attached budget amendment in the total amount of \$ 19,700.00; to amend the Fiscal Year 2013/2014 budget to cover an increase in the appropriation for bond counsel in the General, Electric and Recreation funds, per Budget Amendment Form # 1033.

RESOLUTION # 04-2014-13

RESOLUTION authorizing Treasurer Brandt to perform the attached budget transfer # 1034, to decrease the appropriation in account A.3410.200 (Fire Dept. Equipment) by \$2,000.00; and to increase the appropriation in account A.3410.415 (Fire Dept Repair & Maintenance-Transportation Equipment) by \$ 2,000.00.

RESOLUTION # 04-2014-14

RESOLUTION authorizing Treasurer Brandt to perform the attached budget transfer # 1035, to increase the appropriation in account A.5110.416 (Village Improvements) by \$ 6,500.00 and to decrease the appropriation in account A.5110.100 (Personnel) by \$ 6,500.00.

VILLAGE CLERK**RESOLUTION # 04-2014-15**

RESOLUTION approving the Public Assembly Permit Application as submitted by the Long Island Lacrosse Foundation for the use of the Polo Grounds at Moores Lane for the annual charity Lacrosse Tournament, from 8:00 a.m. through 6:00 p.m. on August 2, 2014 and August 3, 2014.

RESOLUTION # 04-2014-16

RESOLUTION approving the Public Assembly Permit Application as submitted by Lamb's Chapel for the use of Mitchell Park for an Outreach to Community event, from 3:00 p.m. through 10:00 p.m. on July 17, 2014.

RESOLUTION # 04-2014-17

RESOLUTION approving the Public Assembly Permit Application as submitted by the East End Seaport Museum and Marine Foundation for the use of Mitchell Park for a Maritime Yard Sale, from 10:00 a.m. through 5:00 p.m. on August 2, 2014.

RESOLUTION # 04-2014-18

RESOLUTION approving the request by Shelly Scoggin of The Market to close Main Street from Bay Avenue to the southern terminus at Claudio's Circle, and to close Front Street from Main Street west to First Street, on May 17, 2014 from 9:45 a.m. to 11:00 a.m. for the Third Annual Waiter Race.

RESOLUTION # 04-2014-19

RESOLUTION authorizing the attendance of the following at the annual SCVOA Zoning and Planning Municipal Training session on May 14, 2014 from 5:30 p.m. through 9:30 p.m. at the Atlantis in Riverhead, NY: Trustee Julia Robins, Clerk Sylvia Pirillo, Deputy Clerk Jeanmarie Odon, and Assistant Deborah Boyle. The \$ 55 per person fee, and all applicable travel costs, will be expensed from line item numbers A.1010.400 (Trustees Contractual Expense) and A.1410.400 (Clerk Contractual Expense), respectively.

RESOLUTION # 04-2014-20

RESOLUTION ratifying the attendance of the following at the annual SCVOA Legislative Dinner and Awards Night on April 16, 2014 from 6:00 p.m. through 9:00 p.m. at the Hotel Indigo in Riverhead, NY: Mayor David Nyce, Trustee Julia Robins, Village Administrator Paul Pallas and Village Clerk Sylvia Pirillo. The \$ 75 per person fee, and all applicable travel costs, will be expensed from accounts A.1210.400 (Mayor Contractual Expense), A.1010.400 (Trustees Contractual Expense), A.0781.401 (Executive Department Office Contracts) and A.1410.400 (Clerk Contractual Expense), respectively.

RESOLUTION # 04-2014-21

RESOLUTION authorizing the Village of Greenport Tree Committee to solicit bids for the removal of specified Village trees and stumps, and for the pruning of specified Village trees; and further directing Clerk Pirillo to notice the bid accordingly.

RESOLUTION # 04-2014-22

RESOLUTION approving the Public Assembly Permit Application as submitted by the Relief Hose and Phenix Hook and Ladder Companies of the Greenport Fire Department, for the use of the Polo Grounds at Moores Lane from 6 p.m. through 12 midnight on July 1, 2014 through July 5, 2014 for the annual Carnival fund raiser.

RESOLUTION # 04-2014-23

RESOLUTION approving the request of the East End Seaport Museum to close Carpenter Street, from Bay Avenue to Main Street, on June 8, 2014 from 11 a.m. through 4 p.m.; for the Chowder Contest fundraiser.

COMMUNITY DEVELOPMENT DIRECTOR**RESOLUTION # 04-2014-24**

RESOLUTION approving an increase in the weekly tent rates at the Village of Greenport McCann Campground, from \$150.00 per week to \$180.00 per week.

RESOLUTION # 04-2014-25

RESOLUTION approving a full-season discounted rate at the Village of Greenport McCann Campground of \$2,900.00 per recreational vehicle when paid in full at the start of the season, with no refund for early check-out.

RESOLUTION # 04-2014-26

RESOLUTION authorizing Village Clerk Pirillo to sign and execute the annual Village Marine Pump-Out Station agreement between the Village of Greenport and the Town of Southold.

VILLAGE ATTORNEY**RESOLUTION # 04-2014-27**

RESOLUTION approving the retainer agreement between the Village of Greenport and Joseph W. Prokop, Esq. for the period from April 1, 2014 through April 2, 2015 at an hourly rate of \$ 175.00; and authorizing Mayor Nyce to sign the retainer agreement.

MAYOR AND VILLAGE BOARD TRUSTEES**RESOLUTION # 04-2014-28**

RESOLUTION authorizing, if needed, that a Request for Proposals be prepared for the repair and/or replacement of the fence at the Third Street Park; and directing Clerk Pirillo to notice the Request for Proposals accordingly.

RESOLUTION # 04-2014-29

RESOLUTION authorizing that a Request for Proposals be prepared for the re-surfacing and sealing of the basketball courts at the Third Street Park; and directing Clerk Pirillo to notice the Request for Proposals accordingly.

RESOLUTION # 04-2014-30

RESOLUTION authorizing that a Request for Proposals be prepared for the re-surfacing and sealing of the basketball court at the Fifth Street Park; and directing Clerk Pirillo to notice the Request for Proposals accordingly.

RESOLUTION # 04-2014-31

RESOLUTION authorizing Mayor Nyce to attend the Tall Ships Challenge Series reception on May 6, 2014 at the U.S. Capitol Building in Washington, D.C. ; with all applicable lodging, meal and travel costs to be expensed from account A.1210.400 (Mayor Contractual Expense.)

RESOLUTION # 04-2014-32

RESOLUTION establishing the Village of Greenport as a host port for the Tall Ships Challenge - Atlantic Coast - 2015.

VOUCHER SUMMARY**RESOLUTION # 04-2014-33**

RESOLUTION approving all checks per the Voucher Summary Report dated April 25, 2014, in the total amount of \$ 439,532.20 consisting of:

- All regular checks in the amount of \$ 366,877.89, and
- All prepaid checks (including wire transfers) in the amount of \$ 72,654.31.

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2014 Period: 4 Trans Type: B1 - Transfer Status: Batch
 Trans No: 1032 Trans Date: 04/09/2014 User Ref: ROBERT
 Requested: D. ABATTELLI Approved: Created by: ROBERT 04/09/2014
 Description: TO INCREASE APPROPRIATIONS IN R.7120.100, R.7311.400, R.7110.100 & R.7311.100; AND DECREASE APPROPRIATIONS IN R.7312.400 & R.7230.100 TO DECREASE
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
R.7312.400	CAROUSEL.EXPENSE..	-4,200.00
R.7311.400	ICE RINK.EXPENSE..	4,200.00
R.7230.100	MITCHELL MARINA.PERSONNEL..	-16,400.00
R.7120.100	RECREATION CENTER..	3,900.00
R.7110.100	PARKS..	2,500.00
R.7311.100	ICE RINK.LABOR..	10,000.00
Total Amount:		<u>0.00</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2014 Period: 4 Trans Type: B2 - Amend Status: Batch
Trans No: 1033 Trans Date: 04/16/2014 User Ref: ROBERT
Requested: R. BRANDT Approved: Created by: ROBERT 04/16/2014
Description: AMEND BUDGET TO COVER INCREASE IN APPROPRIATIONS FOR ACCOUNTS A.1325.433, E.1325.433 & R.1325.433, BOND COUNSEL FOR THE GENERAL, ELECTRIC AND RECREATION FUNDS Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	340.00
A.1325.433	BOND COUNSEL/ FINANCIAL ADVISOR	340.00
E.5990	APPROPRIATED FUND BALANCE	8,510.00
E.1325.433	BOND COUNSEL/ FINANCIAL ADVISOR	8,510.00
R.5990	APPROPRIATED FUND BALANCE	1,000.00
R.1325.433	BOND COUNSEL/ FINANCIAL ADVISOR	1,000.00
Total Amount:		<u>19,700.00</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2014 Period: 4 Trans Type: B1 - Transfer Status: Batch
Trans No: 1035 Trans Date: 04/22/2014 User Ref: ROBERT
Requested: P. MANWARING Approved: Created by: ROBERT 04/22/2014

Description: TO INCREASE APPROPRIATIONS IN A.5110.416 (VILLAGE IMPROVEMENTS),
AND DECREASE APPROPRIATIONS IN A.5110.100 (PERSONNEL) TO FUND
DRAIN EXTENSION AT NORTH END OF IGA PARKING LOT
Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5110.416	VILLAGE IMPROVEMENTS..	6,500.00
A.5110.100	STREET MAINT.PERSONNEL SERVICES	-6,500.00
Total Amount:		0.00